

MINUTES OF THE MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON
TUESDAY 15 SEPTEMBER 2020 AT 7.00 PM ZOOM

Present Councillor Steve Porter – Chairman
 Pete Mundell – Vice Chairman
 Councillors Barry Abraham, Linda Pitcher, Barbara Port, Trish Evans and Daryll Pitcher

Also present 0 Members of the Public
 0 Member of the press
 Liz Kingston - Parish Clerk

Items raised in the Open Forum:
None

1. APOLOGIES FOR ABSENCE

20/059. None

2. DECLARATIONS OF INTEREST

20/060. None

3. MINUTES OF THE MEETING HELD ON 17 MARCH 2020 AND 21 JULY 2020

20/061. RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 17 MARCH 2020 AND 21 JULY 2020 WERE APPROVED AND DULY SIGNED.

4. TO RECEIVE CORRESPONDENCE AND CLERKS REPORT AND TO AGREE ANY ACTION TO BE TAKEN.

20/062. To Agree the Insurance Renewal

The premium for the Parish Council Insurance last year was £1,189.94. This year I have obtained the following quotes for the Parish Council Insurance and the toilet insurance, Pen Underwriting Ltd via Axa £1287.54, Ecclesiastical £1980.15 and Hiscox £1287.54. Having looked at all the policies and discussed this with Came & Company, the Clerk recommends the Hiscox policy as they will include keyman cover, as well as the statutory requirements. The Clerk recommended that the Parish Council renew with Hiscox and take a 3 year agreement as this would save the Parish money over the 3 years.

RESOLVED – THAT THE PARISH COUNCIL INSURANCE WILL BE RENEWED THROUGH HISCOX FOR £1225.66 FOR A 3 YEAR PERIOD AND THAT INDEXATION WOULD BE INCLUDED EVERY YEAR AT 1%.

20/063. To Discuss Fly tipping and Dog Mess

There are several issues around the village with an increase in fly tipping and dog mess. The main areas have been the bottom of St Edmunds Road, the alley way between Church Close and the High Street and near the junction at Fiveways. The clerk will speak to the environmental officer to see about putting up signs in these areas as well as near the school. The clerk is looking at the CCTV at the office to see if the recycle bins can be bettered covered with the existing cameras.

20/064. To note the Salary Increases

NOTED THAT THE SALARY SCALES HAVE INCREASED BETWEEN 2% AND 3% FROM APRIL 2020.

20/065. Grant request for Victim Support

The clerk emailed out the grant request prior to the meeting.

RESOLVED – THAT THE PARISH COUNCIL WOULD GRANT VICTIM SUPPORT AN AMOUNT OF £100.00.

20/066. To note correspondence from NRRA Ltd
NOTED

20/067. To note Delegated decisions made during Lockdown

A full list of planning comments and payments were sent to the councillors prior to the meeting (Appendix A) – NOTED

20/068. Telephone Mast in High Street

An email was received, and circulated, about a new mast in the BT Exchange in the High Street. The clerk believes this has been sent to the Parish Council by mistake and should have gone to the local planning authority (IWC). The clerk will email out comments and then email the company with the comments and inform them they need to contact the local planning authority.

5. PLANNING APPLICATIONS.

To comment on the following applications:-

20/069. None

20/070. Decisions made by the Isle of Wight Council

20/00146/HOU - Approved – 24 Rectory Drive, Wootton Bridge

20/00169/HOU – Approved – Clipstone, Red Road, Wootton Bridge

20/00101/FUL – Approved – Land Adjacent The Fens and North of Fairhaven, Lower Woodside, Wootton Bridge

20/00245/HOU – Approved – 7 Bridgeway, Wootton Bridge

20/00471/CLUED – Approved – Gharial, Lower Woodside Road, Wootton Bridge

20/00533/FUL – Approved – 60 Palmers Road, Wootton Bridge

20/00133/FUL – Approved – Tesco express, High Street, Wootton Bridge

20/00267/FUL – Approved – Land adjacent The Sheiling, New Road, Wootton Bridge

20/00577/RVC – Approved – 115 Station road, Wootton Bridge

20/00355/FUL – Refused – Land to the rear of 23 to 29 Lushington Hill, Wootton Bridge

20/00479/FUL – Approved – Park Farm, Park Road, Wootton Bridge

20/00903/HOU – Approved - 2 Fernhill Cottages, Fernhill, Wootton Bridge

20/00925/HOU – Approved – 1A Rectory Drive, Wootton Bridge

20/01064/RVC – Approved – Land Adjacent 92 (now known as 92A) Palmers Road, Wootton Bridge

20/00612/FUL – Approved - Gharial, Lower Woodside Road, Wootton Bridge

20/071. Tree Preservation Orders

20/00535/TW – Hemington, New Road, Wootton Bridge

Tree 1 – Ash – fell - GRANTED

20/0034/TW – Kipper Cottage, Woodside Road, Wootton Bridge

T1 – Oak – Dismantle - GRANTED

20/00710/TW – By The Way, New Road, Wootton Bridge

T1 – Oak – Fell to ground level, T2 – Oak – crown clear and remove 1 x limb, T3 – Oak – Remove 1 x dead limb, T4 – Oak – Crown clean and thin 15-20%. Lift over shed by 3 metres, T5 – Oak – Crown clear and thin 15-20% - GRANTED

20/00699/TW – Pink Gin, New Road, Wootton Bridge

T6 – Oak – fell to ground level, T4 & T5 Oak – Crown reduction by 2-3 metres and clean crowned – REFUSED

Reason – The oak trees are a significant arboreal feature in the area. Removing one tree will expose the two trees left to high winds which could then cause failure. There is an allowance for lesser works to resolve the issues.

20/072. Appeal

None

6. MONTHLY REPORT OF ISLE OF WIGHT COUNCIL ISSUES AFFECTING THE VILLAGE

20/073. Report by local member.

Councillor Abraham provided a verbal report for the meeting. Issues raised included:

- New Road – put on hold as Island Roads are working closer with Wight Fibre.
- N97 Footpath – still issues on who is responsible to maintain the area.
- Lushington Hill – there has been an issue with drainage and water running through gardens. The Isle of Wight Council is meeting with residents to discuss.
- Road Sweeping – Island Roads need to pick up their cleaning especially where the phone box was in the High Street and in the recess near Wootton Lodge.
- White Paper on Planning – issues with the increasing of new houses from 600 to 1040 even though the island only manages about 300/400 every year. Only 35% are affordable. The Isle of Wight Council are going to be trying to get brown sites developed as well as dealing with empty shops, homes and flats above shops.
- Isle of Wight Council – a large majority are still working from home and buildings are closed.

7. IWALC REPORT

20/074. There is an AGM on the 26 July 2020 which Council D Pitcher will be attending.

8. ACCOUNTS.

20/075. To consider and approve the accounts for payment.

Members were presented with the accounts for payment for August & September

RESOLVED – THAT THE ACCOUNTS FOR PAYMENT FOR AUGUST TOTALLING £4562.17 AND FOR SEPTEMBER TOTALLING £4769.86, A COPY OF WHICH FORMS APPENDIX B OF THESE MINUTES, BE PAID

9. MATTERS RAISED BY COUNCILLORS

20/076. Councillor D Pitcher stated that it looks like there might be a second lockdown and he wants to put a new leaflet round to residents about services as well as asking for extra volunteers. Councillor D Pitcher will send new leaflet design to clerk.

Councillor D Pitcher asked about the community centres in the village as the Church Close one is still closed and there is uncertainty with the community centre in Brannon Way.

Councillor Evans asked about the Christmas Tree and what is currently happening. The clerk has been chasing Groundsell for the quote.

Councillor Porter stated that Brannons Tea Room will probably not reopen due to Covid.

Councillor Porter explained he has looked at the sign near the station and it is beyond repair so needs removing. A replacement will be required.

There being no further business to discuss the meeting closed at 8.11p.m.

Signed

Date

Delegated Decisions made during Covid Lockdown

20/00463/HOU

55 Palmers Road, Wootton Bridge

Proposed retention of decking extensions to dwelling

RESOLVED - THE PARISH COUNCIL HAVE NO OBJECTIONS TO THIS PLANNING APPLICATION

20/00471/CLEUD

Gharial, Lower Woodside Road, Wootton Bridge

Lawful Development Certificate for continued use of gharial as a residential dwelling and continued use of outbuilding as ancillary accommodation to Gharial

RESOLVED - THAT THE PARISH COUNCIL OBJECT TO PLANNING APPLICATION 20/00471/CLEUD AS THERE IS NO EVIDENCE OF ANYONE LIVING IN THE BUILDINGS SO THEREFORE IT CAN'T BE CONTINUED USE

20/00479/FUL

Park Farm, Park Road, Wootton Bridge

Conversion of barn to dwelling; alterations (re-advertised application)

RESOLVED - THAT THE PARISH COUNCIL HAVE NO OBJECTIONS TO THIS PLANNING APPLICATION BUT ASK THE ISLE OF WIGHT COUNCIL TO ACKNOWLEDGE THE COMMENTS FROM THE ARCHAEOLOGY DEPARTMENT AND ACTION APPROPRIATELY

20/00533/FUL

60 Palmers Road, Wootton Bridge

Proposed single storey extensions on front, side and rear elevations

RESOLVED - THE PARISH COUNCIL HAVE NO OBJECTIONS TO THIS PLANNING APPLICATION

20/00542/FUL

Palmers Farm, Brocks Copse Road, Wootton Bridge

Proposed detached dwelling (revised scheme)

RESOLVED - THE PARISH COUNCIL HAVE NO OBJECTIONS TO THIS PLANNING APPLICATION

20/00577/RVC

115 Station Road, Wootton Bridge

Variation of condition 2 and 9 on P/00962/18 to allow change of garage on plot 1 from single to double and internal alterations to the 5 bungalow types

RESOLVED - THE PARISH COUNCIL HAS NO OBJECTIONS TO THIS PLANNING APPLICATION

20/00612/FUL

Gharial, Lower Woodside Road, Wootton Bridge

Demolition of buildings 1 and 2 (Gharial and additional accommodation); proposed replacement dwelling and sewage treatment plant

RESOLVED - THAT THE PARISH COUNCIL HAVE NO OBJECTIONS TO THIS PLANNING APPLICATION

20/01064/RVC

Land Adjacent 92 (now Known As 92A) Palmers Road, Wootton Bridge

Variation of condition 3 on P/00469/09 to include proposed hard/soft landscaping

RESOLVED - THE PARISH COUNCIL OBJECTS TO THIS PLANNING APPLICATION. THE HEDGE SHOULD BE PUT BACK TO ITS ORIGINAL CONDITION AND THEN A LANDSCAPING PLAN SHOULD BE SUBMITTED AS PER THE CONDITION

20/01166/HOU

134 High Street, Wootton Bridge

Proposed first floor rear extension

RESOLVED - THAT THE PARISH COUNCIL HAVE NO OBJECTIONS TO THIS PLANNING APPLICATION

20/01174/HOU

38 Church Road, Wootton Bridge

Demolition of porch; proposed single storey rear extension

RESOLVED - THAT THE PARISH COUNCIL HAVE NO OBJECTIONS TO THIS PLANNING APPLICATION

WOOTTON BRIDGE PARISH COUNCIL
Payments for Approval on 21st April 2020

Island Cleaning Solutions - Public Toilets Cleaning Mar		£893.60
Nigel Murray - Tidyman		£112.50
IWC - Ground maintenance Jan - Mar		£1,364.40
Biffa - Tea Room Wheelie Bin	DD	£39.25
HP Instant Ink - Printer Ink	DD	£7.99
Sage Payroll	DD	£21.27
Business Stream - HIC Water Monthly	DD	£16.00
Wightfibre - HIC Phone & Broadband	DD	£59.27
Salaries as Minute E49&E50	SO	£1,615.38
IWC Pension Conts		£417.41
HMRC - Tax & NI	£285.25 NI Credit	£109.07
	£176.18	
		£4,656.14

WOOTTON BRIDGE PARISH COUNCIL
Payments for Approval on 21st May 2020

Island Cleaning Solutions - Public Toilets Cleaning Mar		£893.60
Nigel Murray - Tidyman		£100.00
Rialtas - annual licence and support		£148.80
Biffa - Tea Room Wheelie Bin	DD	£7.73
HP Instant Ink - Printer Ink	DD	£1.99
Groundsell 2 cuts in April		£720.00
IOW Council - License Fee		£70.00
Sage Payroll	DD	£21.27
Business Stream - HIC Water Monthly	DD	£16.00
Wightfibre - HIC Phone & Broadband	DD	£52.70
Salaries as Minute E49&E50	SO	£1,615.18
IWC Pension Conts		£417.41
HMRC - Tax & NI		£285.45

£4,350.13

WOOTTON BRIDGE PARISH COUNCIL
Payments for Approval on 16th June 2020

Island Cleaning Solutions - Public Toilets Cleaning Mar		£893.60
Nigel Murray - Tidyman		£112.50
Gareth Hughes - internal audit		£145.00
Biffa - Tea Room Wheelie Bin	DD	£7.73
HP Instant Ink - Printer Ink	DD	£1.99
Groundsell 2 cuts in April		£720.00
Sage Payroll	DD	£21.27
Business Stream - HIC Water Monthly	DD	£16.00
Wightfibre - HIC Phone & Broadband	DD	£55.18
Salaries as Minute E49&E50	SO	£1,615.18
IWC Pension Conts		£417.41
HMRC - Tax & NI		£285.45
		£4,291.31

WOOTTON BRIDGE PARISH COUNCIL
Payments for Approval at Meeting on 15th September 2020

AUGUST

Nigel Murray - Tidyman		£112.50
Groundsell Contracting - 2 Grass Cuts July		£720.00
Island Cleaning Solutions - Public Toilets Cleaning July		£893.60
Wight Fire & Security - Service Intruder Alarm		£73.45
Biffa - Tea Room Wheelie Bin & Waste Compliance	DD	£0.00
WelMedical - electrode pads for defibrillator		£67.20
Business Stream - Public toilets		£10.18
Focus Plumbing & heating - legionella risk Assessments		£257.40
Helen Williams - Covid petrol		£14.04
HP - Printer Ink		£1.99
Sage Payroll	DD	£21.27
Business Stream - HIC Water Monthly	DD	£16.00
Wightfibre - HIC Phone & Broadband	DD	£56.50
Salaries as Minute E49&E50	SO	£1,615.18
IWC Pension Conts		£417.41
HMRC - Tax & NI		£285.45

August Total **£4,562.17**

SEPTEMBER

Nigel Murray - Tidyman		£112.50
Island Cleaning Solutions - Public Toilets Cleaning August		£893.60
Groundsell Contracting - 2 Grass Cuts August		£720.00
Biffa - Tea Room Wheelie Bin	DD	£0.00
HP - Printer Ink	DD	£1.99
Business Stream Public Toilets Water	DD	£65.73
Gemma Orr - Milage re Covid		£36.54
Gemma Orr - Milage re Covid		£40.23
Wight Fire & Security		£114.00
Newsquest Media Group (IWCP CO Option Ad)		£151.20
Sage Payroll	DD	£21.27
Business Stream - HIC Water Monthly	DD	£16.00
Wightfibre - HIC Phone & Broadband	DD	£64.20
Salaries	SO	£1,824.38
IWC - Pension Contributions		£485.41
HMRC - Tax & NI		£335.31

September Total **£4,769.86**

£9,332.03