

MINUTES OF THE MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON  
TUESDAY 17 APRIL 2018 AT 7.00 PM IN THE OLD SCHOOL, NEW ROAD, WOOTTON  
BRIDGE.

Present: Councillor Steve Porter – Chairman  
Councillor Carole Walton – Vice chairman  
Councillors Pete Mundell, Barry Abraham, Linda Pitcher, Ken Morris, Barbara Port, Ross Edmunds and Daryll Pitcher

Also present 6 Members of the Public  
0 Member of the press  
Liz Kingston - Parish Clerk

**Items raised in the Open Forum:**  
None

1. APOLOGIES FOR ABSENCE

**18/058.** Apologies received from Councillor Waddleton as he has some internal issues that need resolving.

2. DECLARATIONS OF INTEREST

**18/059.** None

3. MINUTES OF THE MEETING HELD ON 20 MARCH 2018

**18/060.** RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 20 MARCH 2018 WERE APPROVED AND DULY SIGNED.

4. TO RECEIVE CORRESPONDENCE AND CLERKS REPORT AND TO AGREE ANY ACTION TO BE TAKEN.

**18/061. To Adopt the Standing Orders proposed at the March meeting (18/045)**  
RESOLVED - THAT THE COUNCIL ADOPT THE 2017 STANDING ORDERS

**18/062. To appoint an internal auditor**

Gareth Hughes (the Finance Officer of Ryde Town Council) has been conducting the internal audit.

RESOLVED – THAT THE GARETH HUGHES IS TO BE APPOINTED TO COMPLETE THE INTERNAL AUDIT.

**18/063. To decide if Wootton Bridge want an Age Friendly Report done**

RESOLVED – IT WAS AGREED TO ASK LISA TOYNE FROM AGEUK IW TO PRODUCE AN AGE FRIENDLY COMMUNITY REPORT FOR THE PARISH.

**18/064. To appoint a company to do the Housing Needs Survey**

The clerk has emailed out the quotes from two companies.

RESOLVED – THAT THE PARISH COUNCIL WILL APPOINT ARC LTD TO COMPLETE THE HOUSING NEEDS SURVEY

5. PLANNING APPLICATIONS.

**To comment on the following applications:-**

**18/065.** P/00088/18 TCP/05542/A

Tides Reach, Woodside Road, Wootton Bridge

Proposed pontoon

RESOLVED – THAT THE PARISH COUNCIL SUPPORT THE COMMENTS MADE BY DAVID MOORE FROM WOOTTON CREEK FAIRWAYS ASSOCIATION

P/00295/18 TCP/10249/J

Bridgemoor, New Road, Wootton Bridge

Variation of condition 2 on P/00295/18 to allow revised design

RESOLVED – THAT THE PARISH COUNCIL HAVE OBJECTIONS TO APPLICATION P/00295/18 AS IT HAS ALREADY BEEN REFUSED TWICE BY PLANNING AND ONCE ON APPEAL.

P/00268/18 TCP/19057/B

The Shielling, New Road, Wootton Bridge

Proposed holiday lodge (revised scheme)

RESOLVED – THAT THE PARISH COUNCIL STRONGLY OBJECTS TO THIS APPLICATION ON THE FOLLOWING POINTS:

1. THE NEW BUILDING IS CLEARLY NOT A HOLIDAY LODGE BUT IN FACT A FULL SIZE 3 BEDROOM PROPERTY AND IS ONLY REPLACING A SHED.
2. NEW ROAD IS IN A VERY BAD STATE AND IS CONTINUOUSLY BEING REPAIRED. THE APPLICATION, ALONG WITH OTHER APPROVED APPLICATIONS, COULD LEAD TO A FURTHER 20 CARS PLUS DELIVERIES ALONG THIS ROAD.
3. THE PROPOSED BUILDING COULD CLEARLY BE USED AS RESIDENTIAL ACCOMMODATION, AND THEREFORE IF PLANNING IS APPROVED, THERE SHOULD BE STRICT CONTROLS AND RULES IN PLACE TO MAKE SURE IT IS ACTUALLY USED AS HOLIDAY ACCOMMODATION.

**18/066. Decisions made by the Isle of Wight Council**

P/00156/18 – approved – 2 Beachcroft Drive, Wootton Bridge

P/00182/18 – approved – Hamiltons Fine Food, 9 High Street, Wootton Bridge

P/00190/18 – approved – 11 Glendale Close, Wootton Bridge

P/00137/18 – approved – Maydene, New Road, Wootton Bridge

**18/067. Tree Preservation Orders**

TW-0044-18 – Hemington, New Road, Wootton Bridge

- T1 Oak - To have the crown raised to 5 metres and the remaining crown cleaned removing dead, dying and diseased branches
- T2 Oak – to be felled to near ground level

Reason – to improve the access round T1 and remove a dying oak

TW-0077-18 – 64 St Edmunds Walk, Wootton Bridge

- Consent to remove two branches of the ash tree described in the application

Reason – to make the tree safer to the adjacent property

**18/068. Appeal**

None

6. MONTHLY REPORT OF ISLE OF WIGHT COUNCIL ISSUES AFFECTING THE VILLAGE

**18/069. Report by local member.**

Councillor Abraham provided a verbal report for the meeting. Issues raised included:

- Aerial at the recreation ground – passed
- Darwins application to go before the committee
- Plane Tree – no decisions
- Spoken to Cllr Ian Ward re New Road
- The Care in the Garden sign is now in place

7. MATTERS RAISED BY COUNCILLORS

**18/070.** Council D Pitcher asked about GDPR – The clerk is attending a training session on the 26<sup>th</sup> April.

Councillor Mundell raised concerns about the queuing at Lynbottom Tip. The chairman and clerk will write to Cllr Michael Murwill

Councillor Mundell stated there was a loose drain cover on the High Street outside number 107.

8. IWALC REPORT

**18/071.** Councillor Wolton provided a written report, appendix A, which included the following:

- New Tree Charter toolkit
- Local government pay scales
- New Guide on Community Asset transfer
- Fair funding Parish Councils
- Isle of Wight Fire Service Update

9. ACCOUNTS.

**18/072. To consider and approve the accounts for payment.**

Members were presented with the accounts for payment for April

**RESOLVED – THAT THE ACCOUNTS FOR PAYMENT FOR APRIL TOTALLING £3718.16, A COPY OF WHICH FORMS APPENDIX B OF THESE MINUTES, BE PAID.**

There being no further business to discuss the meeting closed at 8.00 p.m.

Signed



CCLA

Date ..... 15/5/18

IWALC UPDATE April 2018

### **New Tree charter toolkit**

New guidance to help councils become a leading force for good practice for trees in the UK, which I'm really pleased about. We've been working closely with the Woodland Trust to support the Charter for Trees, Woods and People including developing this new toolkit on applying the 10 Principles of the Tree Charter for local councils which offers guidance on how the Tree Charter can be used, in conjunction with strategies such as neighbourhood planning and the Tree Warden Scheme, to support good practice regarding trees.

### **Local government pay scales (2018/19)**

The National Joint Council for Local Government Services has now reached an agreement on rates of pay applicable from 1 April 2018 for local government employees. The revised salary scales for clerks will be issued by NALC/SLCC next week.

### **New guide on community asset transfer**

Locality and Power to Change have produced a new guide [for councillors on community asset transfer](#). The guide provides helpful guidance on establishing a Community Asset Transfer policy as well as advice on how to manage potential risks and ensure that Community Asset Transfer projects are successful.

### **Fair Funding Parish Councils**

As part of its fairer funding campaign, NALC has welcomed a letter from the Government sent to billing authorities urging them to reconsider passing local council tax support funding on to parish and town councils. The letter reinforces the government's position and includes the following statement:

'The government's clear expectation is that billing authorities will work with parish and town councils to pass down funding so that increases in their precepts can be avoided. However, some billing authorities are still not passing local council tax support funding on to parish and town councils and would urge them to reconsider.

Welcoming this Government initiative, chairman of NALC, Cllr Sue Baxter, said: 'Ever since the localisation of council tax support was introduced in 2013/14, NALC has called for Government action to ensure funding intended for parish and town councils is passed on to them by billing authorities.

'While nearly all of the £40m earmarked by Government for parishes in 2013/14 was passed on to mitigate the impact of changes to their tax base, just £13m made its way to the first tier of local government last year to support the growing range of parish council services and I predict even less funding in 2018/19.

'While many district and unitary councils are doing the right thing and engaging closely with their parishes over levels of funding support this is not universal and action by the Government is needed to ensure parishes aren't forced to increase their precept through no fault of their own.'

### **Isle of Wight Fire Service update**

Changes that would see a reduction in crewing and Woking shift patterns were rejected last night by the Council.

You can view the discussion on Facebook.

IWALC next meeting 19/4/18 has been cancelled

IWALC Media updates  
Twitter Facebook  
IWALC web page

CN

WOOTTON BRIDGE PARISH COUNCIL  
Payments for Approval at Meeting on 17th April 2018

|                                                             |    |                  |
|-------------------------------------------------------------|----|------------------|
| Groundsell Contracting - Remedial work at Recreation Ground |    | £234.00          |
| Nigel Murray - Tidyman                                      |    | £112.50          |
| Top Mops - Public Convenience Cleaning March                |    | £455.80          |
| Biffa - Tea Room Wheelie Bin                                | DD | £29.63           |
| Npower - HIC Electricity 22/12/17-03/04/18                  | DD | £538.43          |
| Npower - Public Convenience Electricity                     | DD | £50.38           |
|                                                             |    |                  |
| Sage Payroll                                                | DD | £20.60           |
| Business Stream - HIC Water Monthly                         | DD | £15.60           |
| Wightfibre - HIC Phone & Broadband                          | DD | £47.39           |
|                                                             |    |                  |
| Salaries as Minute E49&E50                                  | SO | £1,530.21        |
| IWC Pension Conts                                           |    | £398.80          |
| HMRC - Tax & NI                                             |    | £284.82          |
|                                                             |    | <b>£3,718.16</b> |

OW.