

MINUTES OF THE MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON
TUESDAY 21 MARCH 2017 AT 7.30 PM IN THE OLD SCHOOL, NEW ROAD, WOOTTON
BRIDGE.

Present: Councillor Ken Morris – Chairman
Councillor Steve Porter - Vice Chairman
Councillors Barrie Hailstone, Pete Mundell, Daryll Pitcher, Barry Abraham, Linda Pitcher, Barbara Port and Carole Wolton

Also present 2 Members of the Public
0 Member of the press
Liz Kingston - Parish Clerk

Items raised in the Open Forum:

None

1. APOLOGIES FOR ABSENCE

17/042. None

2. DECLARATIONS OF INTEREST

17/043. None

3. MINUTES OF THE MEETING HELD ON 21 FEBRUARY 2017

17/044. RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 21 FEBRUARY 2017 WERE APPROVED AND DULY SIGNED.

4. TO RECEIVE CORRESPONDENCE AND CLERKS REPORT AND TO AGREE ANY ACTION TO BE TAKEN.

17/045. Review Parish Council Policies and Procedures

The Clerk had gone through the Parish Council's policies and procedures and had prepared new drafts for consideration. These had been emailed to Councillors with the Agenda. These policies and procedures consisted of:-

- Audio Recording Policy
- Complaints Procedure
- Dignity at Work Policy
- Equal Opportunities Policy
- Grant Awarding Policy
- Publication Policy
- Vexatious Policy

RESOLVED – THAT THE REVISED POLICIES AND PROCEDURES SENT TO COUNCILLORS PRIOR TO THE MEETING SHOULD BE ADOPTED, AFTER AMENDING SOME WORDING, BY THE PARISH COUNCIL AND BE PLACED ON THE WEBSITE.

17/046. Review the Risk Management Plan

To review the current Risk Management Plan. It was noted that some of the insurance amounts were incorrect.

RESOLVED – THAT THE RISK MANAGEMENT PLAN IS ADOPTED ONCE THE AMOUNTS HAVE BEEN REVIEWED AND AMENDED.

17/047. To Review the Standing Orders

As per Standing Order section 65 this matter, once proposed and seconded, will stand adjourned without discussion until the next meeting.

17/048. To Review the Financial Regulations

The financial regulations were reviewed and the meeting location was updated and some wording amended.

RESOLVED – THAT THE FINANCIAL REGULATIONS ARE ADOPTED WITH THE AMENDED WORDING

17/049. Recreation Ground

There have been issues with parking which have been passed to Lee Matthews, Mark Downer, the Rugby Club and Vectis Club. There were issues again this week and again these have been passed to Lee Matthews, Mark Downer, Vectis Club and the youth football club. Lee Matthews and Mark Downer are looking at the issue and possible ways of dealing with it.

17/050. Grass Cutting Contract

A report (Appendix A) was emailed to the Councillors with the Agenda. There were 4 quotes received for the contract from Groundsell, Brighstone Landscaping Ltd, Care in the Garden and Green Giant Gardens.

RESOLVED – THAT THE PARISH COUNCIL WOULD ACCEPT THE QUOTE FROM COMPANY D AND ACCEPT A 3 YEAR CONTRACT

17/051. Defibrillator

The clerk has looked at either siting the defibrillator at Majestic Wines or on the Parish Office wall. Due to the electric supply being at the back of the building in Majestic Wines it looks like it would be better to site it on the Parish Wall. This way it would also be monitored by the CCTV.

RESOLVED – THAT THE DEFIBRILLATOR BE SITED ON THE PARISH OFFICE WALL

17/052. Pay Scales

The National Joint Council for Local Government Services has reached an agreement on the new pay scales. This means salary increases of between 10p to 12p per hour.

5. **PLANNING APPLICATIONS.**

To comment on the following applications:-

17/053. P/00276/17 LBC/12184/T

Sloop Inn, Mill Square, Wootton Bridge

Listed building consent for retention of external AC unit

RESOLVED – THAT THE PARISH COUNCIL HAVE NO OBJECTIONS TO PLANNING APPLICATION P/00276/17

17/054. Decisions made by the Isle of Wight Council

None

17/055. Tree Preservation Orders

TW-0042-17 – South Lodge, Lushington Hill, Wootton Bridge

- Consent to fell 6 ash trees to near ground level

Reason – the trees are growing out over the neighbouring property and becoming a nuisance to the building and garden

TW-0066-17 – Oak Cliff Place, Woodside Road, Wootton Bridge

- Consent to reduce the limbs of the oak tree back from adjacent outbuilding and crown clean the remaining crown

Reason – to prevent the tree causing a nuisance to neighbouring building

- Refusal for felling

Reason – the tree is safe and adds arboreal character to the area

17/056. Appeal

APP/P2114/W/16/3163093 – appeal allowed – 65 Station Road, Wootton Bridge

6. MONTHLY REPORT OF ISLE OF WIGHT COUNCIL ISSUES AFFECTING THE VILLAGE

17/057. Report by local member.

Councillor D Pitcher provided a written report for the meeting, (appendix B). Issues raised included:

- Sewage smell at Church Road – a larger pump to hopefully be installed
- Abandoned vehicles – refer to police as they need to deal with them
- Yellow Lines
- Recreation Ground Parking

7. MATTERS RAISED BY COUNCILLORS

17/058. Councillor Pitcher stated that the parking at the recreation ground was a disgrace. He thanked Councillor Wolton for taking the time to gather evidence. Several councillors were not happy about the lack of respect with the parking, the fact the grounds have not be re-instated and the issue with the siting of a tank in relation to the recent planning application for the rugby club.

ACTION – WRITE A LETTER TO LEE MATTHEWS STATING WE ARE WITHOLDING THE CURRENT PAYMENT OF £3000.00 UNTIL WE HAVE A SATISFACTORY RESPONSE ON THE FOLLOWING:

- RE-INSTAEMENT OF THE GROUNDS
- TRAFFIC MANAGEMENT PLAN
- CONFIRMATION OF THE DRAINAGE AND SEAWGE WORKS IN RELATION TO THE RECENT PLANNING APPLICATION.

Councillor Porter asked if there was any news on the Plain Tree situated at the bridge as it was documented that it needed to be felled.

ACTION – THE CLERK TO WRITE TO THE CHIEF EXECUTIVE TO ASK WHAT IS BEING DONE ABOUT THE TREE.

Councillor Wolton stated that the planning department of the Isle of Wight Council had not inspected and approved the drainage works at Church Road with regards to Darwins planning application

8. IWALC REPORT

17/059.

Councillor Wolton provided a written report, (appendix C). Issues included:

- Meeting with Andrew Turner
- Business rate relief on public toilets
- Purdah Guidance
- Communities Week
- New CCTV Strategy
- Forestry Commission Consultation
- Rural Health – Lack of GPs
- Better Broadland Scheme
- Timber frame homes – long term issues see www.brandnewhomes.co.uk

9. ACCOUNTS.

17/060. To consider and approve the accounts for payment.

Members were presented with the accounts for payment for March.

RESOLVED – THAT THE ACCOUNTS FOR PAYMENT FOR MARCH TOTALLING £7226.99 A COPY OF WHICH FORMS APPENDIX D OF THESE MINUTES, BE PAID EXCEPT THE PAYMENT TO ISLE OF WIGHT COUNCIL FOR £3000.00 WHICH IS NOT TO BE PAID.

There being no further business to discuss the meeting closed at 8.10 p.m.

Signed

Date

Grass Cutting Contract

The clerk has received 4 quotes for cutting the following areas (18 cuts per year):

- Wootton Footbridge (land between the road and the pavement)
- Land at St Edmunds Walk (between the junctions of Whitehead Crescent)
- Pump Lane amenity area
- Joannes Walk
- Mill Square (next to slip way)
- Land between Chruch Road and St Edmunds Walk next to public footpath.

All above areas to include grass cutting, clearing away of cuttings and removal of litter.

- Briddlesford Cemetery
- St Edmunds Churchyards

All above areas to include grass cutting and removal of litter but grass cuttings left.

The quotes are as follows:

Company A - The price would be fixed for 2 years and then increase by 4% in year 3.
£7140

Company B - They haven't confirmed if the price would change over the 3 years
£6840

Company C - They can't commit to a 3 year price due to increasing wages and cost of living
£5094

Company D - They are willing to fix the price for 3 years and have also stated they would also prune the shrubs in Brannon Way once in the year and spray hard paved areas on three occasions in the year included in this price
£5294

Based on this information the clerk would recommend that the Parish Council choose Company D and offer them the 3 year contract.

Report from the Local Member March 2017

Yellow Lines

I can finally report that I have been fully successful in securing the Wootton Bridge Traffic Order which will provide the much sort after yellow lines. The Order itself has been signed off by the Executive Member and the instruction passed to Island Roads to implement. The lines will be put down as soon as Island Roads have the capacity to do so. I believe that they actually bring over a specialist team from the mainland when they carry out line painting so I expect this to happen next time the team is here.

The only alteration from the original proposal was a removal of the lines on St Edmund's Walk on the bend next to the house with the fence. Due to the amount of concerns raised from residents it is proposed that this situation is monitored for the time being rather than any action taking place now.

We are one of the first places to get a Traffic Order actioned since the introduction of the PFI contract.

Recreation Ground

I have been monitoring the Rugby Club quite closely since Cllr. Wolton brought the parking situation to light and since my own run in with the coach company. I must say that I am not happy with the service that the residents are getting from the IW Council and I have urged them to do more. I know that parking enforcement officers are supposedly being sent out to catch the perpetrators but it is not just the parking that is the issue.

I feel that the sports clubs are taking the IW Council for a ride because they think nothing will be done. I urge the Parish Council to put all available pressure on the IW Council to help me get action.

I would go as far as to say that the Parish should withhold the next payment of grounds maintenance money to the IW Council until the outstanding issues have been resolved. Those issues include but are not limited to the parking (there should be a transport plan agreed between the various clubs and the IW Council perhaps as part of their lease). Use of grass areas not covered by leases or licenses (important for us as we pay for the upkeep on these areas), the full restoration of the grounds subsequent to the building works and a copy of the full updated drainage plan for the clubhouse with the new tank fully detailed.

In addition I would like our new Environment Officer to make visits to the Rec at times when matches are on so that they can monitor and report back to us.

IWALC UPDATE

Meeting with MP Andrew Turner 3/3/17

Agenda items

Lack of Govt support for IOW

Business Rates

Regeneration Projects

Lack of housing

Rate Relief on Public Toilets

MP Scott Mann there should be 100% mandatory relief from the local Authority for town and Parish Councils who have undertaken to maintain public toilets.

NALC

Purdah Guidance - County and Parish Council Guidance.

Local Briefing LO2-17 code of recommended practice on Local Authority Publicity March 2017

Communities Week March 20-March 24 Twitter #communities week.

New CCTV Strategy- launched 21 March 17

Good Practices

Legal obligations

LAF Update

Forestry Commission Consultation 17 March -28 April 17 Give your views on Managed woodland.

Rural Services Network

Rural Health have asked the government for urgent action regarding the lack of GPs in rural Areas.

Better Broadband Scheme

If you cannot get a broadband speed of at least 2mb per second you may qualify for a subsidised connection worth £350.00 To check if you are eligible:

Basicbroadbandchecker.culture.gov.uk

WOOTTON BRIDGE PARISH COUNCIL
Payments for Approval at Meeting on 21st March 2017

Nigel Murray- Tidyman		£100.00
Top Mops - Public Toilets Cleaning February		£455.80
Sightguard - upgrade PA Buttons		£141.48
Sightguard - maintenance & monitoring		£276.00
Isle of Wight Council - Recreation Ground Maintenance		£3,000.00
Isle of Wight Council - Public Toilets Business Rates 2017/18		£990.25
Isle of Wight Council - ~Environment Officer 7 weeks 2016/17		£280.00

Southern Water - HIC Water Monthly	DD	£15.60
Wightfibre - HIC Phone & Broadband	DD	£52.75

Salaries as Minute E49&E50	SO	£1,514.19
IWC Pension Conts		£394.86
HMRC - Tax & NI		£286.06

£7,506.99